



# TEERTHANKER MAHAVEER UNIVERSITY

(Established under Govt. of U. P. Act No. 30, 2008)

Delhi Road, Moradabad (U.P)

Phone No.: 0591-2476813

Email : jointregistrar@tmu.ac.in

Ref. No : TMU/RO/2024-25/ADM/043(R)

Date: 18-Feb-2025

## Circular

### **Subject:- Re-constitution of ERP Committee**

This is for the information of all the concerned that the following ERP Committee has been re-constituted. The ERP Committee shall oversee the implementation, maintenance, updates and upgradation of the ERP system, ensure data integrity, coordinate training for staff and faculty, resolve technical issues, and enhance system efficiency for smooth operations.

1.	Prof. Manjula Jain, Dean Academics	Chairperson
2.	Dr. Ashutosh Kumar, Teerthanker Mahaveer Medical College & Research Centre	Member
3.	Dr. Vikas Singh, Teerthanker Mahaveer Dental College & Research Centre	Member
4.	Dr. Mayur Agarwal, College of Computing Sciences & IT	Member
5.	Dr. Charu Bisht, Teerthanker Mahaveer College of Agriculture Sciences	Member
6.	Prof. Viji Mol, Teerthanker Mahaveer College of Nursing	Member
7.	Mr. Oscar Obediah, Teerthanker Parshvnath College of Nursing	Member
8.	Mr. Akash Chauhan, Teerthanker Mahaveer University College of Paramedical Sciences	Member
9.	Mr. Baijnath Das, Teerthanker Mahaveer University College of Paramedical Sciences	Member
10.	Dr. Himani, Department of Physiotherapy	Member
11.	Dr. Rajesh Sharma, Teerthanker Mahaveer College of Pharmacy	Member
12.	Dr. Harish Verma, Teerthanker Mahaveer College of Pharmacy	Member
13.	Dr. Pradeep Saini, College of Fine Arts	Member
14.	Dr. Pradeep Shah, Faculty of Engineering	Member
15.	Mr. Sudhir Kumar, Teerthanker Mahaveer College of Law & Legal Studies	Member
16.	Mr. Bunty Saini, Faculty of Education	Member
17.	Mr. Yogendra Pratap Singh, TMIMT College of Physical Education	Member
18.	Mr. Pratap Singh, TMIMT College of Management	Member
19.	Mr. Anshul Jain, ERP	Member Secretary

### **The ERP Committee shall have the following objectives and functions:**

1. To implement and manage the ERP system across all University departments.
2. To ensure data accuracy and integrity within the ERP system.
3. To coordinate regular training sessions for faculty and staff.
4. Monitoring and resolving of any technical issues related to the ERP.





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5. To facilitate seamless integration between Colleges/Departments through the ERP.
6. Regularly update and upgrade the ERP system to align with University needs.
7. To ensure compliance with University policies and regulations via the ERP.
8. To enhance operational efficiency by optimizing ERP usage.
9. To maintain and secure accurate records of University data within the ERP system.
10. Additional responsibilities may be assigned time-to-time as deemed necessary by the University Competent Authorities.

## Conduct of Meeting and Documentation:

The committee shall convene at least one meeting per quarter, with the agenda circulated one week in advance. Minutes of the Meeting (MoM) and Action Taken Reports (ATR) must be meticulously documented and submitted to the University Administration. A copy of all such documents shall be provided to the office of Registrar for record-keeping and necessary actions.

This is issued with the approval of Hon'ble Vice Chancellor.

**Dr. Vaibhav Rastogi**

(Joint Registrar)

Joint Registrar

Teerthanker Mahaveer University  
Moradabad

## Copy to:-

- I
1. P.S. to Hon'ble Chancellor for info. Please
2. P.S. to Hon'ble Group Vice Chairman for info. Please
3. Hon'ble Executive Director
4. Registrar
5. Director (Administration)
6. Director (Hospital Administration)
7. Director- Governance (Dental & Allied Health Sciences)
8. Director HR
9. Director (Admissions)
10. Chief Warden
11. Chief Proctor
12. Finance Officer
13. Jt. Registrar (Alumni Relations Cell)
14. Jt. Registrar (Administration)
15. Jt. Director (Security, Students Welfare & Admin.)
16. Jt. Director (TMU Entrance Test)
17. Deputy Registrar (Registration & Migration)
18. Dy. Director (Accounts)
19. Dy. Chief Warden
20. General Manager (IT)
21. Head (Social Media & Digital Marketing)
22. Head (Media)
23. Manager (Media)
24. Manager (Payroll)
25. Manager (Transport)
26. Electrical Engineer
27. Engineer(s) (Civil, Electrical, Maintenance, Fire, Emergency, other essential staff)
28. Sr. Executive (Constructions, Engg. & Maintenance)
29. Executive (Purchase & Stores)
30. Hostel Warden(s)
31. Audio-Visual Section
32. Guard File

## II

1. Hon'ble Vice Chancellor
2. Dean (Academics)
3. Controller of Examinations
4. Deans/ Principals/ HoDs
5. Dean Students' Welfare
6. Director (CTLD)
7. Associate Dean (R&D)
8. Associate Dean (Academics)
9. Associate Dean (Ph.D. Cell)
10. University Librarian
11. Joint Director (CRC)
12. Members as above