



# TEERTHANKER MAHAVEER UNIVERSITY

(Established under Govt. of U. P. Act No. 30, 2008)

Delhi Road, Moradabad (U.P)

E-Mail: jointregistrar@tmu.ac.in

Phone No.: 9837933666

Ref. No : TMU/RO/2024-25/ADM/040(R)

Date: 11-FEB-2025

## Circular

### **Subject:- Re-constitution of Standing Committee**

In compliance with the UGC guidelines, the following Standing Committee has been re-constituted to look into complaints of discrimination received from SC/ST/OBC Students'/Teachers/non-teaching staff of the University.

1	Prof. V. K Jain, Vice Chancellor	Chairperson
2	Prof. Vipin Jain, Dean - Faculty of Commerce & Management	Member
3	Prof. M.P Singh, Dean Students' Welfare	Member
4	Dr. Neha Anand, Assistant Director - Academics	Member
5	Sh. Pawan Gupta, Deputy Registrar (R&M)	Member
6	Mr. Abnesh Kumar, Security Officer	Member
7	Dr. Vaibhav Rastogi, Joint Registrar	Member Secretary

### **Roles and Responsibilities**

#### **1. Complaint Redressal**

**Receiving Complaints:** The committee shall be responsible for receiving and acknowledging complaints of discrimination based on caste, religion, or social background from SC/ST/OBC Students, Teachers, and non-teaching staff of the University.

**Prompt Investigation:** Conduct a prompt and thorough investigation of the complaints, ensuring confidentiality and fairness throughout the process.

**Hearing and Resolution:** Provide a platform for both the complainant and the accused to present their sides, and work towards a resolution that ensures justice and fairness.

#### **2. Awareness and Sensitization**

**Awareness Programs:** The committee shall organize awareness programs, workshops, and seminars to educate the University community about the issues of caste-based discrimination and the importance of equality and social justice.

**Sensitization Campaigns:** Run sensitization campaigns aimed at creating a more inclusive and respectful campus culture, highlighting the rights of SC/ST/OBC individuals.

#### **3. Monitoring**

**Regular Monitoring:** The committee shall continuously monitor the University environment to identify and prevent incidents of discrimination against SC/ST/OBC members.

**4. Additional responsibilities** may be assigned time-to-time as deemed necessary by the University Competent Authorities.





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## 5. Conduct of Meeting and Documentation

The committee shall convene at least one meeting per quarter, with the agenda circulated one week in advance. Minutes of the Meeting (MoM) and Action Taken Reports (ATR) must be meticulously documented and submitted to the University Administration. A copy of these documents shall be provided to the office of the Registrar for record-keeping and necessary actions.

This is issued with the approval of Hon'ble Vice Chancellor.

**Dr. Vaibhav Rastogi**  
(Joint Registrar)

**Dr. Vaibhav Rastogi**  
Joint Registrar  
Teerthanker Mahaveer University  
Moradabad

Copy to:-

- I**
1. P.S. to Hon'ble Chancellor for info. Please
  2. P.S. to Hon'ble Group Vice Chairman for info. Please
  3. Hon'ble Executive Director
  4. Registrar
  5. Director (Administration)
  6. Director (Hospital Administration)
  7. Director- Governance (Dental & Allied Health Sciences)
  8. Director HR
  9. Director (Admissions)
  10. Chief Warden
  11. Chief Proctor
  12. Finance Officer
  13. Jt. Registrar (Alumni Relations)
  14. Jt. Registrar (Administration)
  15. Jt. Director (Security, Students Welfare & Admin.)
  16. Jt. Director (TMU Entrance Test)
  17. Deputy Registrar (Registration & Migration)
  18. Dy. Director (Accounts)
  19. Dy. Chief Warden
  20. General Manager (IT)
  21. Head (Social Media & Digital Marketing)
  22. Head (Media)
  23. Manager (Media)
  24. Manager (Payroll)
  25. Manager (Transport)
  26. Electrical Engineer
  27. Engineer(s) (Civil, Electrical, Maintenance, Fire, Emergency, other essential staff)
  28. Sr. Executive (Constructions, Engg. & Maintenance)
  29. Executive (Purchase & Stores)
  30. Hostel Warden(s)
  31. Audio-Visual Section
  32. Guard File

- II**
1. Hon'ble Vice Chancellor
  2. Dean (Academics)
  3. Controller of Examinations
  4. Deans/ Principals/ HoDs
  5. Dean Students' Welfare
  6. Director (CTLD)
  7. Associate Dean (R&D)
  8. Associate Dean (Academics)
  9. Associate Dean (Ph.D. Cell)
  10. University Librarian
  11. Joint Director (CRC)
  12. Members as above