



# TEERTHANKER MAHAVEER UNIVERSITY

(Established under Govt. of U. P. Act No. 30, 2008)

Delhi Road, Moradabad (U.P)

E-Mail: [registrar@tmu.ac.in](mailto:registrar@tmu.ac.in)

Phone No.: 0591-2476813

Ref. : TMU/R.O./2022-23/Adm/029

Date: 06.10.2022

## Circular

It has been observed that the class-IV or housekeeping staff of the University is being used by the concerned Officers/Faculty members at their University campus residences during the official working hours. It is requested that class-IV or housekeeping staff should not be called by them for work at their residences during the University working hours.

This is issued with the approval of Competent Authority.

(Aditya Sharma)  
Registrar

Copy to:

I.

1. P.S. to Hon'ble Chancellor
2. P.S. to Hon'ble Vice Chairman
3. P.S. to Hon'ble Vice Chancellor
4. Director-Corporate Affairs
5. Director-Administration
6. Controller of Examinations
7. Director-Hospital Administration
8. Dean-Students' Welfare
9. Finance Officer
10. Director-Hospital Planning & Development/Chief Warden
11. Director-CTLD
12. Director-CRC
13. Medical Superintendent (Hospital)
14. Additional Chief Warden
15. Jt. Director-Security, Students' Welfare & Admin.
16. Dy. Director-Accounts
17. Deputy Registrar-HR
18. Assistant Registrar-Registration & Migration
19. Assistant Registrar-Student Welfare & Cultural Affairs
20. Head-IT
21. Head-Digital Marketing
22. Head-ERP Cell
23. Manager-HR/Establishment

- II. 1. Associate Dean-Academics
2. College Principals as above