



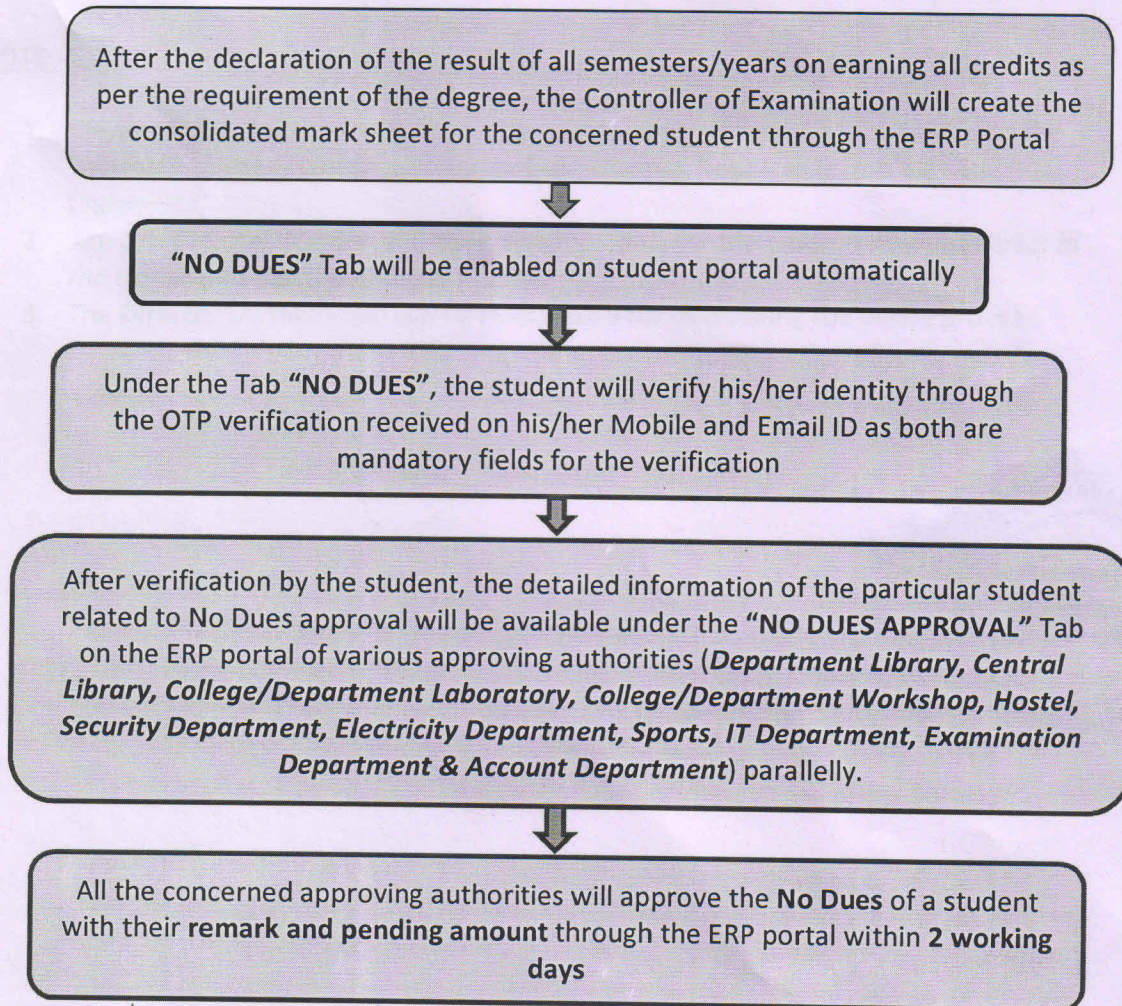
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|---------------|------------------------------|--------------|---------------------|
| Phone No.: | 9837933666 | Email : | registrar@tmu.ac.in |
| Ref. No : | TMU/R.O./2024-25/Adm/062 (R) | Date: | 07.11.2024 |
| SOP No : | 20.01 | Issued By: | Registrar |
| Total Pages : | 02 | Approved By: | Vice Chancellor |

Standard Operating Procedure (SOP)

Process for approval of No Dues of Student

To make the students exit from the university and obtain No Dues electronically, No Dues module has been created in the ERP Portal of the University. A student can apply his/her No Dues from anywhere through the ERP Portal. The University authorities will approve No Dues within 2 working days. After completing the approval process, the student will get an SMS about completing his/her No Dues process. Students can download or print the No Dues Certificate through his/her portal for future reference.

Process for approval of No Dues of the student will follow as





TEERTHANKER MAHAVEER UNIVERSITY
(Established under Govt. of U. P. Act No. 30, 2008)
Delhi Road, Moradabad (U.P)

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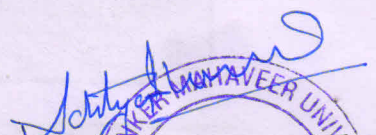
At last, SMS will be delivered to the student that his/her No Dues process has been completed. He/she can now **download or print** the **No Dues Certificate** through his/her ERP Portal.



Student can download or print the No Dues Certificate from his/her ERP portal for future process.

NOTE:-

1. Viewing rights for the student no-dues status at any stage will be provided to the Secretary to the Chancellor, Director (Admissions), Registrar & Hon'ble Vice Chancellor.
2. The Chief Hostel Warden will have viewing rights for the student no-dues status in the Hostel and Electricity departments.
3. The Director (Admissions) will be responsible for overseeing the entire process.


(Dr. Aditya Sharma)
Registrar
