



Phone No.:	9837933666	Email :	registrar@tmu.ac.in
Ref. No :	TMU/R.O./2024-25/Adm/049	Date:	28-Sep-2024
SOP No :	16	Issued By:	Registrar
Total Pages :	09	Approved By:	Vice Chancellor

## Standard Operating Procedure (SOP)

### RESEARCH EXCELLENCE AWARDS

Teerthanker Mahaveer University is dedicated to advancing and supporting its faculty members in their research endeavors. To foster a strong scientific and research culture, the university offers a range of incentives. These rewards are aimed at encouraging participation in Workshops, Seminars, Faculty Development Programs, Paper Presentations at National and International Conferences, as well as paper publications, patents, and consultancy, following the SOP *"TMU Regulations on Financial Assistance to Faculty for Promotion of Research and Students' Participation in Extracurricular Activities, 2021 (First Amendment - September 2022)."* In addition to these measures, the University has introduced the Research Excellence Awards to further recognize and promote exceptional research culture among faculty members.

#### Objective

To recognize and felicitate the outstanding performers in the field of Research & Development.

#### Criteria for Research Excellence Award

All Faculty members holding the post of Lecturer, Assistant Professor, Associate Professor, Professor & above in the constituent Colleges/Departments are eligible to apply for Research Excellence Awards.

#### Evaluation Parameters of Research & Development for Research Excellence Award

Based on the teacher's self-assessment, Research scores are proposed for the following Evaluation Parameters:

- Research Incentive
- Total Citations, h-index, i-index
- Research Papers & Book Publications
- Research Projects
- Research Activities
- Consultancy & Start-ups
- Self-Development

Faculty members interested in applying should complete the application form as Annexure-I, which details research score and encompasses all the evaluation parameters mentioned above.





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## Committee/Panel to Evaluate Proposals for Research Excellence Award

S. No.	Experts	Designation
1	Vice Chancellor/his nominee	Chairperson
2	Associate Dean (R&D)	Convenor
3	Associate Dean Academics	Members
4	A Professor from the University nominated by the Vice Chancellor	Members
5	Coordinator (R&D)	Members Secretary

## Term & Conditions

1. The Research Excellence Award application form will be available on the University website.
2. Faculty will submit the application form along with all the relevant documents through the proper channel to the Associate Dean (R&D) on or before 15 December of every year to scrutinize the same by the committee at the earliest.
3. Data related to various evaluation parameters for the Research Excellence Award will be considered only for the current year (January to December).
4. No applications will be entertained by the Teerthanker Mahaveer University, after 15 December of the year.
5. Research Excellence Awards will be given to the top 20 faculty members under the mentioned category of Awards (5 faculty members from each category) from the entire University on the research score of the faculty evaluated by the Committee.
  - **Research Excellence Awards (Diamond)**
  - **Research Excellence Awards (Platinum)**
  - **Research Excellence Awards (Gold)**
  - **Research Excellence Awards (Silver)**

These awards may be given at a function where all of our faculty and a few senior researchers/scientists from other Universities/research Institutions may be invited.





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6. Decisions of Committee will be considered as final for the Research Excellence Awards.

  
(Dr. Aditya Sharma)  
Registrar

**Enclosure:**

1. Annexure-1





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## Annexure-1

### Application Form for Research Excellence Award

Date: .....

Faculty Name: .....

Employee Code: .....

Designation: .....

College/Department: .....

### Part A

Research score will be given against the total financial assistance for research incentives during the year, Citations, h-index, i-index.

S. No.	Criteria	Max Research Score	Research Score through Self-Assessment	Research Score given by Committee
<b>I</b>	<b>Research Incentive</b>			
	Received Research Incentive from University			
1	< Rs. 50,000	5		
2	Rs. 50,001 - Rs. 1,00,000	10		
3	Rs. 1,00,001 - Rs.1,50,000	15		
4	> Rs. 1,50,001	20		
<b>II</b>	<b>Total Citations (Overall)</b>			
	Citations Range			
1	0-100	5		
2	101-200	10		
3	200-500	15		
4	> 500	20		
<b>III</b>	<b>Total h-index (Overall)</b>			
	h-index Range			
1	< 10	5		
2	10-15	10		
3	15-20	15		
4	> 25	20		





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IV	Total i-index			
	i-index Range			
1	< 5	5		
2	6-10	10		
3	11-15	15		
4	> 15	20		
Total Research Score				

## Part B

S. No.	Criteria	Max. Research Scores per activity (A)	Total numbers of activities performed in actual (B)	Research Score through Self-Assessment (R=A*B)	Research Score given by Committee after verification
I	<b>Research Papers &amp; Book Publication</b>				
1.	Article Published in a magazine or newspaper or reviewing the article	2			
2.	Book Chapter/Conference Publication with National Publisher	2			
3.	Book chapter/Conference Publication with International Publisher	3			
4.	Authoring /Co-authoring an edited Book or Conference Proceeding by a National Publisher	4			
5.	Authoring /Co-authoring an edited Book or Conference Proceeding by an International Publisher	6			
6.	Research Paper published in a Journal indexed in UGC-Care & Indian Citation Index	4			
7.	Research Paper published in a Journal indexed in Scopus/WoS/ PubMed/ SCI/ABDC	8			
8.	Book published through National Publishers	8			
9.	Book published through International Publishers	10			





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S. No.	Criteria	Max. Research Scores per activity (A)	Total numbers of activities performed in actual (B)	Research Score through Self-Assessment (R=A*B)	Research Score given by Committee after verification
<b>II</b>	<b>Research Project</b>				
10.	Scores for published technical reports	3			
11.	Ongoing Research project (Seed Money Project) funded by the University	4			
12.	Patents/Copyrights filed at the National level	4			
13.	Patents/Copyrights published at the National level	6			
14.	Patents/Copyrights awarded at the National level	8			
15.	Patents/Copyrights filed at the International level	6			
16.	Patents/Copyrights published at the International level	8			
17.	Patents/Copyrights awarded at the International level	10			
18.	Ongoing Research Projects funded by non – government bodies	4			
19.	Ongoing Research Project of less than 10 lakhs funded by government bodies	5			
20.	Ongoing Research Project of more than 10 lakhs funded by government bodies	6			
21.	Completed Research Project & submitted Utilization Certificate of less than 10 lakhs funded by government bodies	8			
22.	Completed Research Project & submitted Utilization Certificate of more than 10 lakhs funded by government bodies	10			







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S. No.	Criteria	Max. Research Scores per activity (A)	Total numbers of activities performed in actual (B)	Research Score through Self-Assessment (R=A*B)	Research Score given by Committee after verification
<b>III Research Activities</b>					
23.	Research Paper presented at the National Conference	2			
24.	Research Paper presented at the International Conference	3			
25.	Organized Research & Development Workshops, Seminar, Conference, IPR, Tech-Fest, Industry-Academia Innovative Practice, Short-Term Courses, Value Added Courses at the National Level as Convenor, Secretary/Coordinator of an activity	4			
26.	Organized Research & Development Workshops, Seminar, Conference, IPR, Tech-Fest, Industry-Academia Innovative Practice, Short-Term Courses, Value Added Courses at the international level as Convenor, Secretary/coordinator of an activity	6			
<b>IV Consultancy &amp; Start-ups</b>					
27.	Generated revenue up to Rs. 50,000/- through consultancy	4			
28.	Generated revenue between Rs. 50,000 to Rs. 1,00,000 through consultancy	6			
29.	Generated revenue between Rs. 1,00,000 to Rs. 2,00,000 through consultancy	8			
30.	Generated revenue between Rs. 2,00,000 to Rs. 3,00,000 through consultancy	10			
31.	Generated revenue of more than Rs. 3,00,000 through consultancy	12			
32.	Mentoring the Start-up by TMU Incubation Centre	10			





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S. No.	Criteria	Max. Research Scores per activity (A)	Total numbers of activities performed in actual (B)	Research Score through Self-Assessment (R=A*B)	Research Score given by Committee after verification
<b>V</b>	<b>Self-Development</b>				
33.	Membership of Institutional/ Professional bodies	2			
34.	Participation in FDPs/ Workshops/ Skill Enhancement Programmes/ Seminars at National Level	2			
35.	Participation in FDPs/ Workshops/ Skill Enhancement Programmes/ Seminars at International Level	3			
36.	Charing or Co-chairing Conferences at National Level	4			
37.	Charing or Co-chairing Conferences at International Level	5			
38.	Expert in Conference/Workshop/FDP/ Expert Talk outside the University	5			
39.	Attending UGC / AICTE sponsored Refresh Course/Induction Programme / FDPs conducted by any of the top University (NAAC 'A or higher graded or 'NIRF' ranking)	5			
40.	Received Award/fellowship at the National Level	5			
41.	Received Award/fellowship at the International Level	8			
<b>Total Research Score</b>					

Signature with date  
(Applicant)



Signature with date  
(Reporting Authority)





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## Part C (Only for Committee Purpose)

Obtained Research Score of Part A given by the Committee: .....

Obtained Research Score of Part B given by the Committee: .....

=====

Total obtained Research Scores (Part A & Part B): .....

=====

### Recommendations of the Committee:

1. ....
2. ....
3. ....
4. ....
5. ....

Signature with date  
(Committee's Chairperson)

### Name & Signature of Committee members-

- 1.
- 2.
- 3.
- 4.

